

## TO REGISTER SENDER IDENTIFICATION

- I. INPUT YOUR FAX NUMBER AND COMPANY NAME
  1. Open One-Touch Speed Dial panel
  2. Press **Data Registration**
  3. Press **Set** to display “1. USER SETTINGS”
  4. Press **Set** to display “1. DATE & TIME”
  5. Press **▼** to display “2. UNIT TELEPHONE #”
  6. Press **Set**
  7. Enter your fax number
  8. Press **Set** to display “3. UNIT NAME”
  9. Press **Set**
  10. Enter your company or personal name  
Register the name by pressing the buttons on the numeric keypad

### CODE NUMBERS FOR ALPHABETS AND SYMBOLS

<u>NUMERIC KEY</u>	<u>ALPHABETS</u>	<u>NUMERIC KEY</u>	<u>ALPHABETS</u>
2	A,B,C	6	M,N,O
3	D,E,F	7	P,Q,R,S
4	G,H,I	8	T,U,V
5	J,K,L	9	W,X,Y,Z
#	symbols		

Press **>** to enter next alphabet

Press **SPACE** to enter a space

Press **\*** to enter a digit

11. Press **Set** to save the name
12. To end, press **Stop** ○