iW Scan Manager

Canon’s imageWARE Scan Manager is a remarkably intelligent indexing system that simplifies batch scanning and reduces document-processing time by 50%! Imported documents are released to your database for storage and viewing. Accuracy and reliability are greatly enhanced with zone OCR and advanced indexing functions. In fact, imageWARE Scan Manager will adapt to virtually any imaging and workflow requirements, so you work faster, smarter and more efficiently.
Benefits

- **Save time** using automatic scanning and indexing to quickly capture large volumes of documents
- **Improve the validity** and quality of your data with easy-to-use tools
- **Lower manual labor costs** and use limited resources more efficiently
- **Convert hard-copy documents** to digital documents that are easier to locate and cheaper to back up
- **Integrate data capture** with storage and retrieval using one seamless and affordable solution.

Specifications

- IBM PC or compatible, with Pentium processor (or higher)
- CD-ROM Drive
- At least 64 MB of memory (128 MB or more is recommended)
- SVGA (800x600) resolution display or higher
- Up to 70 MB of free disk space. Larger disk space is required depending on number of documents imported.
- ISIS/TWAIN compatible scanner or imageRUNNER with Network ScanGear driver

Operating System

- Windows 95 (above OS2)
- Windows 98
- Windows ME
- Windows XP
- Windows NT 4.0 (Service Pack 4 or later)
- Windows 2000 (Service Pack 1 or later)

Application integration

- Canofile for Windows
- iW Gateway for Document Manager
- CanoBureau Workgroup
- iW Document Manager
Features

Digitize your documents
Large volumes of documents – from questionnaires to employment applications to graphic images – can be quickly converted to electronic data using Canon imageRUNNER or DR series high-speed scanners. An entire range of documents can now be managed in a single environment.

Automate Operations
Scanned documents can be recognised and sorted using the “form recognition” function. Operations can be automated by registering fixed jobs such as searching, importing and indexing.

Increase accuracy
Using imageWARE Scan Manager to convert paper documents to electronic data can greatly decrease the possibility of data entry error. This is particularly important when dealing with specialized documents such as certificates and contracts.

Assign operational steps individually
Each operational step in the process can be assigned to a different user, based on his or her responsibilities and level of experience. Such controlled access to important or sensitive documents greatly increases security.